

## **MINUTES**

### **Milton Primary School – Parent Council - AGM**

**Monday 3rd October 2022**

#### **In Attendance**

Sandra Gardiner (Chair SG)	Jill Pate (Vice-Chair JP)	Michelle Wailes (Treasurer MW)	
Lorna James (Headteacher LJ)	Hazel McShane (Secretary HM)		
Annie Watson (AW)	Alison Shaw (AS)	Clare Hislop (CH)	Janet Graham (JG)
Judith Clarke (JC)	Vicki Brennan (VB)	Ken Neilson (KN)	Rebecca Johnstone (RJ)
Mary Brownlie (MB)	Lesley Prentice (LP)	Rachel Kellie (RK)	Jenny Manson (JM)
Cllr. Mark Horsham	Cllr. Ross Gowland		

#### **1. Apologies**

Kyra Martin Burera (KMB) , Marla Clarke (MC)

Quorum – Yes

Future voting confirmed as those in attendance of AGM and those with apologies submitted.

**2. Approval of Previous Minutes** – Amendment to previous minutes to include Education City renewal to be paid over 4 years for a total cost of £2,560. Adopted by AS, seconded by AW

**3. Review of Constitution** – Agreed as before

#### **4. Appointment of Office Bearers**

- Chair – Jill Pate (JP) nominated by SG and seconded by JM
- No Vice Chair required – Group agreement
- Secretary – Judith Clarke (JC) volunteered, seconded by SG and JP
- Treasurer – Michelle Wailes (MW) volunteered, seconded by JP and AS

#### **5. Chairpersons Report**

SG provided an overview of the prior year, noting that most meetings were held virtually and that fundraising opportunities had been limited due to COVID.

#### **6. Financial Report**

- Account balance as at 31 July 2022 is £3,542.34. Little movement since the last meeting. JP adopted financial report and JC seconded.
- Expecting £500 from Virgin Money - will be transferred to school account once received.
- Parent Council and school to consider available grants (e.g., Loaningdale, Development Trust and Community Council) for specific spend (e.g., transport to sports events).

- RBS (NatWest Group) £250 Community cashback requested
- Agreed Parent Council would contribute £2,500 to pupils going to Motherwell Panto in November/December this costs £22.25 per head (£7.50 contribution from parents/carers to be requested to cover remain cost)
- Easy fundraising, Employee cashback schemes and ragbag to be promoted

## **7. Head Teacher Update (see Appendix)**

Thank you to Sandra Gardiner for her time as Chair and to Hazel McShane for her time as Secretary.

## **8. Fundraising**

### **Halloween disco**

Thursday 27th October - £2 entry fee. Tesco crisps, water and diluting juice to be on offer

Let confirmed. Helpers can access hall from 5.30pm to arrange set-up

- P1-P3 - 6.30pm -7.30pm (approx 70 attendees)
- P4-P7 - 7.45pm – 8.45pm (approx 99 attendees)

Prizes for best dressed (VB to judge). Games – Corners, boxes and balloons. House points for games

LJ to provide class lists for fire safety records on who is in attendance

P1-P3 to be collected from school canteen. P4-P7 to be collected from car park

Helpers: Both (JP, MW, CH, VB, HM), 1<sup>st</sup> disco (RJ, LP, RK), 2<sup>nd</sup> disco (JG, JM, MB)

### **Christmas Fayre**

Friday 2<sup>nd</sup> December 1.30 to 3.30 - £2 on door entry fee (under 5s free)

- Stalls £20 each
- VB to decorate grotto
- RJ to create poster
- Tombola and book donations box to be placed outside school office
- JP to circulate list of local businesses for council members to volunteer to approach

### **Other fundraising activities**

- JP to co-ordinate Christmas Cards templates
- Tea towels to be considered in the spring
- Other suggestions for later in the school year - Race Night (Spring), Car Boot Sale (Summer).  
Date for next fundraiser to be discussed at November meeting.

## **9. AOCB**

None noted

## **10. Dates of meetings 2023/23:**

Mondays 7pm - 7 November 2022, 6 February 2023, 15 May 2023.



**Parent Council 3/10/22**

**Head Teacher's Report**

**General**

- All children have settled well since returning from Summer holidays.
- Primary 1 have settled really quickly and the Primary 7 buddies have a full buddy experience this year and are excelling in their role.
- Nice to have more emphasis on school uniform again - sense of school community and togetherness.

**Recent HMIE Inspection**

- Children were a credit to families and school. Talked confidently and were well mannered and polite to all visitors.
- Visitors commented on lots of positives while in Milton.
- Short model – only a snapshot. Over two 1/2 days as opposed to full week inspection.
- Positive meetings with parents/carers and partnership focus groups.
- Lots of positive messages and advice on areas for development moving forward.
- 4-6 weeks – draft report comes to school and we are guided by HMIE and SLC the process for publishing/sharing of report etc.
- Only two QIs were focused on and there was so much going on within the school that the inspectors highlighted as good practice but these do not fall within the QIs they were focussed on but they did acknowledge in verbal feedback that they were very impressed with the children and the opportunities they had here.

**Social Track – Community Action Lanarkshire Project**

- School within the learning community are involved with Community Action Lanarkshire to develop a project on Active travel mapping and sustainable transport.
- As part of this, Social track will be delivering 6 sessions for our P5 and P7 pupils on shreddability which is skating, scooting and bikes. Our first session will be this week and all equipment will be provided by the social track team.
- Long term goal is to help children enjoy being outside on their bike and realise the potential for this for travel. The community plan will be looking at mapping sustainable routes for travel over the coming months.